

GLASGOW ALLOTMENTS FORUM

Minutes Meeting Woodside Halls 7pm Wednesday September 2nd 2009

- 1. Present** Liz MacKinlay (Chair), Betty Stewart (Treasurer) , Judy Wilkinson (Secretary), Robert Watson (Allotments Officer); Representatives from New Victoria Gardens, Merrylee, Kelvinside, Mansewood, High Carntyne, , Oatlands, Berridale, Budhill and Springboig, , Scottish Allotments and Gardens Society, Cllr George Roberts,
- 2. . Apologies** Peter Flynn(Beechwood), John Fearn (Merrylee), Terry Parker (Mansewood), Joyce Gibson (High Carntyne), Jim Coyle (LES), Cllrs Martha Wardrop and Mary Paris
- 3. Minutes last meeting** approved by Alec Tweedie (High Carntyne) and Harry Scalley (Budhill)

4. Treasurer's report 2nd Sept 2009.

INCOME since July Report:

Glasgow Show Plant Sale	£120	
Yard Sale (Woodlands) Allot. Veggies.	£148	£266

EXPENDITURE since July Report

Venue for July GAF meeting	£ 14.40	£14.40
Balance in Bank	£485.67	

Thanks to all those who contributed to the Glasgow Show and other Events – Ellen and Alec Hutcheon, Alec Tweedie, Liz MacKinlay, and Gardeners at Pollock Park PLEA for more plants and produce for next year.

5. Allotment Officer's Report

Site Works

Site Boundaries – Land and Environmental Services have secured some small funding and will be prioritising those allotment sites where there is a need to improve the site boundaries. It is proposed that new fencing is installed on part of the boundaries at Balornock Community Allotments and Beechwood Allotments.

Allotments Strategy – LES to arrange printing of document and set up launch, possibly around September/Oct 2009. In the meantime, a text copy of the document can be viewed and downloaded from the Council's allotment web page.

St Mungo Trophy – Judging was carried out on Tuesday 28th July. 17 entrants took part in the competition. 1st Stephen Malcolm, Berridale Allotments with 82 points, 2nd Max Hartman, Merrylee Allotments with 76 points, 3rd Alan Murray, Berridale Allotments with 69 points. The trophy was presented at the Glasgow Show, Glasgow Green, Saturday 1st August 2009.

Matters Arising from previous meeting 1.7.09

Oatlands – At a meeting with DRS, Gladedale, Allotments Officer and members of Oatlands Leisure Gardens on 25th August 2009, Gladedale had agreed to re-align the layout of the new site to accommodate another 2 1/2 plots and are still aiming to have the new site ready for Feb/March 2010.

Recycle Bins – LES Waste Disposal are considering providing waste and recycle bins to allotments. This will commence as a pilot project, possibly at Budhill and Springboig Allotments and Hamiltonhill Allotments. Information and guidance will be provided on what can and can't go into each bin. This project is aimed at reducing and possibly removing the need for skips. Once in place, it is intended that this service is rolled out across the city.

Redundant wheelie bins will also be available as water butts, numbers available will be limited. Bins have broken handles/lids/wheels. Each association to provide Allotments Officer with quantities required.

Japanese Knotweed – Independent information and advice on Japanese Knotweed can be obtained from the Environment Agency website:

<http://environment-agency.resultspage.com/search?p=Q&ts=ev2&w=japanese+Knotweed&x=9&y=4>

Sustainability and Environment Committee – LES had been requested to present a Schools and Allotments report to the Sustainability and the Environment Committee on Wednesday 26th August, unfortunately this was postponed due to the already lengthy agenda for the meeting.

Area Committee Funding – Allotment Associations can apply to the Council's Area Committees for funding to support various projects. Application forms and advice can be obtained from the Council's Chief Executives Office (information sheets distributed at meeting).

Forms can be downloaded at:

http://www.glasgow.gov.uk/en/YourCouncil/Council_Committees/Committees/AreaCommittees/

To assist the application being successful, depending on the nature of your project, the following wording, or similar, can be included at section 2.1. You can add to these suggestions or alter them to reflect the aims of your project.

What are your aims? Please give examples of how these aims relate to the Key Objectives of Glasgow City Council.

- This project fits with the aims of the Council's Allotments Strategy (reference can be made to the relevant points in the strategies aims relating to your project), Environment Strategy and Action Plan, Local Biodiversity Action Plan
- To encourage people of all ages to improve their health and wellbeing by growing their own fruit and vegetables
- Offer advice and support to those people new to allotment gardening
- To promote biodiversity and environmental awareness
- To create an environment to encourage the wellbeing of plotholders and other allotment users and to actively involve the local community
- To provide allotment gardening opportunities to elderly people and those with disabilities
- To involve local school children in allotment projects by raising environmental awareness and to help improve their health and wellbeing by growing their own fruit and vegetables

Please also provide as much detail as you can regarding your proposed project at section 5.1

Please give FULL details below on (i) how the need for this proposal / project was identified, (ii) how it will benefit the local community and (iii) how this will be achieved.

Further advice on how to complete the application can be obtained from the Chief Executive Office

6. Actions arising from minutes

(i) St Mungo Trophy - .Suggested that next it should be agreed to present Cup at Glasgow Show next year so time table can be circulated early in the season. Photographs to be put on web -

Action: Allotment Officer, Betty Stewart and webmaster

(ii) New Trophy – working group set up – Jan McDonald (Mansewood), Liz McKinlay (New Victoria gardens), Harry Scalley (Budhill), Margaret Kerr (Oatlands)

Action: Secretary to convene

(iii) Funding: Cllr Roberts suggested applying to surrounding committees if plot-holders live there so costs can be shared. Noted officers very helpful, Landfill tax money available to community gardens but need to register with ENTRUST. Cllr Roberts to explore.

Allotments Officer and Secretary produced briefing papers on Funding possibilities and contacts. Allotments officer would supply exemplars application forms.

Actions:–Cllr Roberts advice on Land fill tax

Allotments Officer and Secretary to circulate exemplars and papers.

Webmaster to set up funding page with advice on web.

All- apply for funding to local Area committees

(iv) Oatlands – meeting with Norman Yardley and promise new site would be in place by March. No new ground but more half plots and school plots on school grounds so present plot-holders will be accommodated. However still waiting list GAF were pleased at progress but Secretary asked to write to Ron Smith project officer seeking written assurance that old site would not be closed until plot-holders in new site. Letter to be copied to Councillors and to Executive member LES.

Action: Secretary

(v) Japanese knot-weed – advice on web. Link from GAF site (see above)

Action, web master

(vi) Waste – proposal to trial recycle bins at Budhill and Hamiltonhill. Reports and discussion for web

Action Allotments Officer, web master

(vii) Schools and Allotments. Cllr Roberts reported that the presentation on allotments and schools to the Sustainability and Environment PD committee postponed because of number of items already on the meeting agenda. No new date set for presentation. Forum expressed concern that no new action had been taken on schools and allotment links since the Spring and regretted loss of opportunity to bring Education and LES together on this. Question on briefing packs for Schools- could one be sent to each allotment site or be made available on web?

Action: Allotments Officer and Cllr Roberts

(vi) Seeds and seed producers - no information from judges. Secretary to chase.

Action Secretary

6. Reports:

(i) Web working group – **Webmaster**

(a) Pictures St Mungo winners to be mounted and other pictures of produce

Action All send pictures:

(b) Blog – need someone to write a weekly blog on what they are planting. Suggestion that Merrylee plot-holders which had two prize winners asked to do this

Action Eric Dryburgh

(c) Advice – Composting methods, Japanese knotweed, trials wheelie bins

Action Jan MacDonald, Allotments Officer

(ii) Scottish Allotments and Gardens Society – questions in Parliament (3/09/09), actions following Scottish Government Food and Drink policy, Health theme at Annual Conference, Holyrood event 2010 and Allotment Officers Forum in Spring with ARI.

Received Modifications to Glasgow City Plan following SAGS input – extremely pleased with process and changes. Synopsis of modifications made due to SAGS submission and example process on SAGS website (www.sags.org.uk)

7. Correspondence

(i) Allotment Strategy – the Strategy was agreed in June and contains recommendations for collaboration LES and GAF. Policy Working Group of GAF members to discuss input from GAF to Strategy recommendations and seek urgent meeting with Jim Coyle to agree joint plan. Betty Stewart (Treasurer), Liz MacKinlay (Chair), Margaret Kerr (Oatlands), Kathryn Venart (Budhill), Barbara De La Rue (webmaster), Judy Wilkinson (Secretary) agreed to be on working group.

Anyone else interested in joining the Policy Working Group please contact Secretary (judy@atlas.co.uk or 357 0204).

Action Secretary to convene

(ii) Health Commission Launch and Report – Betty Stewart attended the Launch of the Health Commission report – ‘Growing a Healthier Glasgow’ Recommendations 2 and 4 are relevant to allotments. After the launch Robert Booth Director LES spoke to Betty and said that a new site in planned in Bellahouston and funding will be sought from Land fill Tax.

Suggestions that a joint seminar with health care officers and allotment representatives could be a way forward.

Action: Betty Stewart

(iii) Single Outcome Agreements – correspondence with Stephen Sprott, Principal Officer (Information & Reporting) Community Planning Section suggested that in order to move allotments up the Council agenda and achieve a budget for allotments we should, in the first instance we should

work with LES and other partners to secure an agreed set of targets for the strategy. Stephen Sprotts emails will be considered by the Policy Working Group.

Action Policy Working group

(iv) North Kelvin Meadows Allotments – noted the reports on the web-site www.northkelvinmeadows.com and agree to circulate information if requested.

Action North Kelvin meadows.

(v) SAGE – briefing sheet on present position from Eleanor Logan ‘We have at the moment some potential community projects in different areas of Glasgow. I cannot publicly share what these are as the communities are still deciding what they want to do. At the next meeting we may be further forward so would be likely to have more to share.’

Briefing sent to webmaster for web

Action Secretary, web master

8. AOB

(i) Mansewood- joint leases - Following an article in the NSALG journal clarification was sought on joint leases. No problem but first name on missive would be responsible for plot. Local associations have their own rules about succession of joint plot-holders. Request for seminars on best practice in management sites with examples from sites discussed including starter plots and plot-sharing. Could be grant from Local People Leading for this and CCA may be willing to hold seminars. Proposals to be brought to next meeting

Action Ian Welsh (ARI), Secretary

(ii) Garden Talks and Demonstration Plots at Pollock

Information for web and disseminated through GAF mailings.

Action Betty Stewart, webmaster, Allotments Officer.

(iii) Guerilla Gardening at Drumchapel- www.glasgowguerillagardening.org.uk link to GAF web

9. Date next meeting – ** AGM November 4th 2009 Woodside Halls 7pm

Meeting Woodside Halls following the AGM at 7pm Wednesday November 4th 2009

AGENDA

1. Apologies

2. Minutes last meeting for approval

3. Treasurers report

4. Allotment Officer's Report

5. Matters arising from minutes

(i) Oatlands *Robert Watson, Secretary Oatlands,*

(ii) Sustainability and Environment committee – *Cllr Roberts*

(iii) Area Forums – report progress applications

(iv) St Mungo Trophy – *Robert Watson, Betty Stewart and web-master*

(v) Web blog – *Eric Dryburgh*

(vi) Advice notes - *Jan MacDonald, Robert Watson, web-master*

(vii) Seeds and seed producers *Action Judges and Web-master*

6. Reports:

(i) Web working group

(ii) Allotment Strategy – Policy working Group

(iii) New Trophy – Trophy Working Group

(iv) Scottish Allotments and Gardens Society

(v) ARI

7. Correspondence

8. AOB

9. Date next meeting

Glasgow Allotments Forum Annual General meeting 2009

AGM Woodside Halls, Glenfarg Street, off St Georges Road
7pm Wednesday November 4th 2009

Please note that at the last meeting Eric Dryburgh kindly agreed to act as Vice –chair for one year. Nominations for the post of Vice Chair to the Secretary by 19th October 2009

Resolutions: Any resolutions to be sent to the Secretary by 19th October 2009

Agenda

- 1 **Apologies** for Absence
- 2 **Approval** of the minutes of the 2008 AGM (attached)
- 3 **Chair's** Review of the year 2008/2009
- 4 **Treasurer's** report.
- 5 **Secretary's** report
- 6 **Elections:** Chair – two years to complete. Treasurer, and Secretary have one year to go This year election for Vice Chair.
- 7 **Appointment of Auditors.**
- 8 **Resolutions**
- 9 **AOCB**
- 10 **Date** of AGM 2010

After the AGM the ordinary bi-monthly meeting of the Forum will be convened.

Secretary: Judy Wilkinson, 31 Hyndland Road Glasgow G12 9UY

Tel: 0141 357 0204

Email: judy@atlas.co.uk

MINUTES AGM 2008

Woodside Halls, Glenfarg Street, off St Georges Road 7pm Wednesday November 5th 2008

- 1 **Present** Eric Dryburgh (Chairman), Liz MacKinley (Vice Chair) Betty Stewart (Treasurer), Judy Wilkinson(Secretary), Robert Watson (Allotments Office), Representatives from New Victoria Gardens, Merrylee, Kelvinside, Mansewood, High Carntyne, South Western, Hamiltonhill, Barlornock, Springburn, Oatlands, Victoria Park, Berridale, Westhorn, Budhill and Springboig, Scottish Allotments and Gardens Society, Councillor Martha Wardrop
2. **Apologies** for Absence
Joyce Gibson (High Carntyne), Ellen and Alec Hutcheon (Kelvinside), Diana Ritchie (Kelvinside), Councillor Mary Paris, Councillor Danny Alderslowe, Councillor George Roberts
3. **Approval** of the minutes of the 2007 AGM - proposed Betty Stewart, seconded Judy Wilkinson
4. **Reports for year 2007-8 were circulated** – Chair, secretary, Allotments Officer.
Treasurer's report accepted: proposed Liz MacKinley, seconded John Fearn
5. **Elections**
Eric Dryburgh was thanked for his chairing of the Forum for the last three years and support for allotments in Glasgow.
Chair - Liz MacKinley proposed Eric Dryburgh, seconded Chris Wilkinson
Vice Chair - Eric Dryburgh proposed Betty Stewart, seconded Liz MacKinley
- 6 **Appointment of Auditors.** Joyce Gibson and Chris Wilkinson. Agreed that two auditors listed but only one need audit books each year.
7. **AOCB** none
- 8 **Date** of AGM 2009 - 4th November 2009